



NOTICE OF INTENT TO VACATE

Tenant Name: _____

Date: _____

Property Address:

Lease Expiration Date: _____

I hereby notify Real Property Management Exclusive (hereinafter referred to as "RPME") that I will vacate the above mentioned rental on the _____ day of _____ 20____ and you may re-rent said premises and show the same for sale or rental at all reasonable times from this date forward. This notice is given pursuant to the residential Landlord Tenant Act of Nevada and our Rental Agreement.

Reason for Leaving: _____

Comments: _____

There are occasionally some misgivings concerning the reasoning property manager's use in returning security deposits to their residents. RPME's policies are listed below; we have tried to make them as fair as possible.

1. The resident must have completed his/her Lease and given a 30-day written notice of his/her intent to vacate the premises to manage otherwise, any security deposit is forfeited plus any rent owed, and/or any termination fee, and/or any damages. This notice is legally binding and the property may be pre-leased anytime after this notice is given.
2. Security deposits may not be used as last month's rent.
3. The resident must clean each appliance thoroughly. The manager will be the sole determiner of this cleanliness and will charge for appliances that are left dirty. Resident shall remove all debris, such as coat hangers, boxes, rugs and clean the apartment thoroughly. All cabinet shelves. Drain boards, vanity tops, and plumbing fixtures should be wiped clean. See the cleaning check list on next page for further details.
4. Residents will be charged, or a deduction will be made from the security deposit if applicable, for repairing, cleaning or painting property beyond what is considered normal wear and tear under normal circumstance, The resident will not be charged unless the repairs are deemed excessive.
5. Any damage done to the premises or its furnishings will also be charged against the resident's security deposit. Cigarette burns, broken windows or screens, carpet stains, chips on appliances, or damage to window coverings will be assessed on an individual basis.
6. The property will not be inspected until the resident has removed all of his/her belongings from the premises and completed all of the requirements. At that time, he/she shall call or come to the office and request that an officer personnel accompany him/her to the premises for the move-out inspection. After all the keys have been returned, the account will be closed out and the return of any deposit will be made by mail from our office. **Please allow up to 30 working days to receive your funds.**



7. Utilities - If the property is located in North Las Vegas, the tenant(s) must provide RPME a copy of the paid utility bill for final reimbursement of their security deposit within 30 days of vacancy

It is not our objective to keep your security deposit. We sincerely hope you will receive a full refund. Thank you for renting with us. We hope we have provided you with a happy home.

If the rental is furnished, sofa chairs must be cleaned and thoroughly vacuumed, dresser drawers must be cleaned and paper liners removed and all furniture dusted and polished.

If you occupy the rental for two years or longer, no charge will be made for painting that may be required when the property is vacated. This however, does not include smoke damage or drywall/stucco repairs.

Our manager will be happy to complete an inspection of your property with you when you are through cleaning.

Please turn in all pool, exercise room, laundry and mailbox keys to the RPME office and confirm your forwarding address before leaving.

Forwarding Address:

Forwarding Phone Number/ Contact Information:

Tenant 1:

Name Signature Date

Tenant 2:

Name Signature Date

Manager's Signature

Date Received