



## Tenant Move Out

Real Property Management Exclusive is committed to quality property management as well as tenant satisfaction and would like their tenants to have a trouble free move out experience. The instructions below will help facilitate the move from your residential property.

### **30 Day Notice:**

A thirty day notice is required prior to vacating the property, even if your lease is up. Vacating the property prior to lease termination will also require thirty day notice. Additional fees may result from vacating the property prior to lease expiration. Please contact Real Property Management Exclusive to discuss further.

### **Utilities:**

Please contact Real Property Management Exclusive immediately to coordinate the transfer of utilities. Switching off utilities without notice may cause damage to landscaping as well as other items through the property.

### **Inspection:**

Inspections are to be done after all personal property has been removed and property has been cleaned.

### **Security Deposit:**

Please provide a forwarding address. If one is not provided the security deposit and itemized statement will be mailed to last known address for the tenant.

### **Keys:**

ALL keys must be returned to the office. Rent will be charged until all keys/garage remotes etc. have been received. Do NOT leave keys at the property. You will not be able to re-enter the property once keys have been turned in.